

NOW HIRING

FULL-TIME BOOKKEEPER



City Furniture Salmon Arm



ABOUT THE ROLE



- Assist Customers
- Monday to Friday 9 Am to to 5:30
- Manage financial records & transactions
- Handle A/P, A/R, and Reconciliation
- Assist with Payroll
- Prepare monthly reports



WHAT WE'RE LOOKING FOR

- Proven Book keeping experience
- Proficiency in accounting software & Excel
- High attention to detail & organization
- Strong analytical skills



WE OFFER



Competitive Salary
Full-Time Schedule
Supportive Team Environment
Employee Discounts



HOW TO APPLY

Email your resume to:

Sunny@cfasalmonarm.com

Subject: Bookkeeper Application